

**BY - LAWS**

**of**

**The Sussex Holy Royal**

**Arch Chapter**

**NO. 354 E.C. AND NO. 3 IN THE  
DISTRICT OF JAMAICA, W.I.**



**of**

**Royal Arch Freemasons**

**UNDER THE REGISTRY OF THE  
SUPREME GRAND CHAPTER OF ENGLAND**

**BY-LAWS**  
**OF**  
**THE SUSSEX ROYAL ARCH CHAPTER**  
**NO. 354 E.C. AND NO. 3 IN THE**  
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**UNDER THE REGISTRY OF THE**  
**SUPREME GRAND CHAPTER OF ENGLAND**

In these By-Laws the words "Regulations" and "Constitutions" shall refer respectively to the "Grand Chapter of England Royal Arch Regulations" and the "Book of Constitutions of the Grand Lodge of England". Any matter not covered by these By-Laws shall be in accordance with such Regulations and Constitutions.

### 1. REGULAR CONVOCATIONS.

The Regular Convocations of the Chapter shall be held at the Masonic Temple, 80 Hanover Street, Kingston, on the second Monday of the months of January, April, July and October, at such hour as the Principals may direct.

Notices of such regular convocations shall be despatched to all members not less than seven days before the meeting.

### 2. ELECTION & INSTALLATION OF OFFICERS.

The Principals and other officers of the Chapter shall be elected at the regular convocation held in January each year.

The installation of the Principals and the investiture of officers shall take place at the regular convocation held in April.

### 3. CANDIDATES.

The election of candidates for exaltation, joining and re-joining shall be conducted in

conformity with the requirements of Regulations 65, 66, 67 and 68. On the ballot for exaltation, joining and rejoining two black balls shall exclude. A candidate who has been thus rejected by ballot may be proposed again after a period of not less than six months has elapsed.

#### 4. DUES.

The dues of each member shall be £1. 0. 0 per annum payable in advance on 1st April, provided that in the case of members residing at a distance of over 25 miles from Kingston, except when holding office in the Chapter, the dues shall be 12/- per annum. Should a member change his place of residence it is incumbent on him to notify the Scribe E.

The Scribe E shall not be subject to the payment of dues during his term of office but shall be entitled to all the privileges of a subscribing member.

#### 5. ARREARS.

Any Companion whose dues remain unpaid for one year shall be liable to exclusion from the Chapter after due notice has been served on him in accordance with rule 181 of the Constitutions.

Any member whose dues are unpaid for six months or more shall not be permitted to bring forward any proposition or vote on any occasion.

## 6. FEES

The following shall be the scale of fees:

- (a) For Exaltation & Registration  
(Four guineas) ..... £4. 4. 0
- (b) For a joining Companion not  
already registered on the  
books of the Supreme Grand  
Chapter of England.  
(Two guineas) ..... £2. 2. 0
- (c) For a joining Companion al-  
ready registered on the  
books of the Supreme Grand  
Chapter of England.  
(One pound, two shillings  
and six pence.) ..... £1. 2. 6

Any Companion leaving the Island of Jamaica with the prospect of not returning and having resigned from the Chapter in good standing may have the privilege conceded to him, should he return and be re-elected as a joining member, of rejoining the Chapter on the payment of a fee of 10/6d.

## 7. RESIGNATIONS.

Any member wishing to terminate his membership of the Chapter may tender his resignation either in writing to the Scribe E or orally in open Chapter and shall be entitled to the certificate mentioned in Regulation 70 (b).



## 8. COMMITTEES.

There shall be a Chapter Committee consisting of the Principals, Past Principals, two Scribes, Treasurer, Principal Sojourner and two Companions, to be elected at the regular convocation in April each year, five to form a quorum. This committee shall deal with any matters specially referred to it by the Chapter.

A Committee shall be elected at the regular convocation in April each year to audit the Treasurer's accounts and report thereon at the next regular convocation. Such report shall contain a statement of revenue and expenditure of the Chapter during the preceding twelve months and give enough information to enable the Companions to form an accurate opinion of the finances of the Chapter.

A committee shall be elected at the regular convocation in April each year to take an inventory of the property of the Chapter, and report thereon at the next regular convocation, and make any necessary recommendations.

## 9. TRUSTEES.

The Trustees shall be three members of the Chapter who shall be elected by the Chapter and shall hold office during the pleasure of the Chapter.

## 10. JANITOR.

The remuneration of the Janitor shall be

fixed by resolution of the Chapter from time to time.

## 11. EXPENSES OF THE CHAPTER.

It shall not be competent for any member of the Chapter to move a resolution involving the expenditure of any sum exceeding five guineas, with the exception of donations for charitable purposes, unless notice of motion of such resolution appears on the summons convening the meeting. In case of emergency the First Principal or in his absence the Companion in charge of the Chapter may authorise an expenditure not exceeding two guineas, provided, however, that he reports such expenditure at the next regular convocation of the Chapter.

## 12. NEW BY-LAWS AND AMENDMENTS

Any new by-laws or amendments to these By-Laws may be made only by notice of motion in writing given at a regular Convocation, placed on the summons for the next regular convocation, or for an emergency convocation summoned for the purpose, and if passed shall become effective only when approved by the grand Superintendent and M.E. The First Grand Principal.

The above by-laws were approved at the regular convocation held on the 12th January, 1959.

The above By-Laws were confirmed at the

regular convocation held on 13th April, 1959.

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J. A. Jones, P.D.G.Sw.Br. Scribe E.

Cyril Jameson, M.E.M.

SUBMITTED FOR APPROVAL OF THE  
GRAND SUPERINTENDENT.

Cyril Strachan

DISTRICT GRAND SCRIBE E.

29th April, 1959.

APPROVED FOR SUBMISSION TO THE  
M. E. THE FIRST GRAND PRINCIPAL.

P. L. Abraham,

GRAND SUPERINTENDENT.

7th May, 1959.

APPROVED BY THE M. E. THE FIRST  
GRAND PRINCIPAL

J. W. Stubbs.

GRAND SCRIBE E.

11th May, 1959.



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